



संयुक्त विद्युत विनियामक आयोग
(गोवा राज्य और संघ राज्य क्षेत्र)
JOINT ELECTRICITY REGULATORY COMMISSION
(For the State of Goa and Union Territories)

Tender Notice for Hiring of Car

Joint Electricity Regulatory Commission (JERC) a statutory body constituted under an Act of Parliament invites fresh bids from interested Companies/Firms/Individuals (hereinafter referred to as "Bidder") located within the National Capital Territory of Delhi/ National Capital region, in sealed cover for hiring of one Petrol Car, as detailed below and the successful bidder hereinafter referred to as "Service provider".

S. No.	Make and Model of the Vehicle	No. of Car/Vehicle required
1.	Maruti Suzuki Dzire (Petrol Only) Model: ZXI Plus , Brand new and white colour BS-VI Stage complete with all Standard fitments, tools, Accessories as provided by the manufacturer including Seat covers, Perfume, Tissue papers, New spare tyre, foot mats, Fire extinguishers , hand rub/hand sanitizer etc.	01

The hire period will initially be for a period of 01 (One) year. The rates approved will remain fixed for the contract period irrespective of any changes or the increase / decrease of prices of fuels. However, the Commission may at its discretion allow further extension for another one or two years based on overall performance and satisfactory service of the service provider and conditions of the car.

Terms and Conditions:-

1. The successful bidder has to provide brand new car and white in colour only. The manufacturing date of the car should not be more than 60 days on the date of placing the vehicle for use. The original purchase papers of the manufacturer shall form the basis of ascertaining the above condition. Any other document as required by the Commission in this regard for its satisfaction shall also be provided by the successful bidder on demand.
2. The car shall be parked at the premises of the officer during Off days & time, at the risk of the service provider and the parking charges if any shall be borne by the JERC.

3. The bidder must have a valid PAN, GST number and EPF, ESI registration. Taxes as applicable shall be deducted at source by the Commission. Necessary documents in this regard shall be attached with the bid.
4. The bidder must have up-to-date Road Tax, Pollution Certificate, Road permit, fast tag and Insurance (including that of four numbers passengers, driver & third party, etc.) in respect of the vehicle being provided and shall be renewed from time to time as per prescribed Schedule/Rules.
5. The Commission shall make monthly payment to the service provider on production of bill by the service provider supported with logbook details certified by the user in the format prescribed by the Commission in the following month.
6. The service provider shall carry out routine maintenance as prescribed by the manufacturer as per schedule provided by it in the manufacturer's Handbook at the workshop of the Authorized Dealers of the manufacturer. Documentary evidence to this effect shall be provided by service provider to JERC from time to time. All the costs relating to salary of driver, fuel, insurance of the car, routine maintenance as per manufacturer's schedule any special maintenance, wear and tear etc. or any other accidental loss and theft of the car from anywhere, penalty imposed due to breaking of rules or damages payable to driver & third parties etc. will be borne by the service provider.
7. The service provider shall be required to carry out any special repair/maintenance on demand by the user to remove the inconvenience faced by him without demur, Toll tax, Parking fee, if any will be charged by the service provider in the bill against the legible/identified receipt/amount for that day.
8. In case of non-availability of the car in time at the place desired, amount at double the rate as per the contract rate would be deducted. All routine maintenance works shall be normally carried out on "OFF" Days of the vehicle with prior permission of the user.
9. In case of breakdown of the car for reasons whatsoever or during "odd-even" implementation of Govt., replacement by a good condition vehicle of the same or better model shall be provided by the service provider at the same rate for the limited period.
10. Drivers must be well behaved, nonalcoholic, fit and healthy, remain in proper uniform with face mask & hand gloves as essentials and must carry a mobile phone in working condition while on duty. The driver deployed by the service provider shall have a valid driving licence and shall always carry the necessary documents like registration paper, licence, PUC certificate, insurance, fast tag etc. and should also be conversant with the traffic rules/regulations and city roads/routes.

11. The vehicle must be kept in perfect clean and hygienic state always, perfect running condition and with clean seat covers, perfume, tissue papers, fire extinguisher, first aid box, hand rub / hand sanitizer etc. and should fulfill the norms prescribed by the Govt. of NCT of Delhi and NCR, Deptt. of Transport and other statutory authorities. The antecedents of the drivers employed should be verified by the Police and report received from Police to that effect should be submitted to the commission with 45 days of placing the vehicle for use.
12. Any person who is in Government service or an employee of this Commission should not be made partners to the contact by the service provider directly or indirectly in any manner whatsoever. Driver provided by the service provider must be acceptable to the user. The Service provider shall replace the driver without demur on being asked by the user to do so as many times as required within shortest possible time but not later than one weeks time.
13. Interested bidders may submit their bids in sealed envelope as per the details given in Annexure 'A' latest by dt. **20th August 2020** till **15:00** HRS addressed to the Secretary, JERC, plot no. 55-56, 4th floor Udyog Vihar-Phase IV, Gurugram-122015 either in person direct to the addressee against proper receipt or through Registered/Speed Post of Indian Postal Department/Registered Courier Service only. The quotation / tender shall be opened on the last day of submission of bids, at **15:30** HRS in the conference room of the Commission by a duly constituted committee. Interested bidders may, if they so desire, may attend themselves or send their representatives with authority letter at the time of opening the quotation/tender.
14. The amount quoted in the Bids shall be written in both figures and words.
15. A demand draft of Rs. 10,000/- (Rupees Ten Thousand only) in favour of Joint Electricity Regulatory Commission, payable at Gurugram, (Haryana) towards Earnest Money deposit shall be submitted along with the bid. The same shall be returned to the unsuccessful bidders after the finalization of the contract without any interest. The successful bidder shall be required to furnish the non-interest bearing performance security of Rs 10,000/- (Rupees Ten Thousand only) in the form of DD/Bank Guarantee. The EMD of the successful bidder can be adjusted in the performance security. Bidders registered under MSE/MSME/NSIC/DIC is exempted from depositing EMD. The bidder will not be allowed to withdraw the tender after the last date and time for submission of the bids. In case the bidder withdraws from the process, the EMD deposited by him will be forfeited. EMD can also be deposited electronically, directly to the bank account of Joint Electricity Regulatory Commission, Oriental Bank of Commerce, Udyog Vihar, Gurgaon, Account number 09871131000198 IFCS Code: ORBC0100987

16. In case of non-performance of the service provider to the satisfaction of the user, JERC shall be free to terminate the agreement before expiry date by giving 30 (Thirty) days notice and any breach of contract by the service provider as per terms and conditions of this tender document will attract forfeiture of performance security and additional penalty of 5% (Five percent) of annual contract value shall be imposed. In case of any misconduct by the driver or service provider to the user as well as to other departmental staff of JERC, may be construed as "Misbehaviour" and shall attract penalties as per provisions of the contract. Repeated instances may result in termination of services without any notice period.
17. While Joint Electricity Regulatory Commission has a regular requirement for hiring of car, it shall also have the right not to utilize the services at all or at any time or any period without giving any notice and without any payment for the such period.
18. This office reserves the right to accept or reject any or all the bids without assigning any reasons whatsoever. In case of any confusion in the interpretation of any of the terms and conditions of this bid document and agreement signed thereof, the interpretation of JERC shall be considered as final and binding. The vehicle shall be placed at the disposal of JERC within 15 days of acceptance of offer given by JERC failing which offer given to the bidder can be cancelled and Earnest Money /Performance Security shall stand forfeited.
19. In case of dispute of any kind in any respect whatsoever, the decision of Competent Authority, JERC shall be final and binding.

(Rakesh Kumar)
Secretary

PRICE BID

Name of the Bidder :

Complete Address of the Bidder :

Telephone Number/ Mobile No. and E-mail ID :

SI No.	Make/ Model of the vehicle	No. of Vehicle required	Mode of Fuel	Charges for Complete Calendar Month		Extra Charges for the use of vehicle beyond the KM and Hours limit	
						Charges for Extra KM	Charges for Extra Hours
1.	Maruti Suzuki Dzire ZXI Plus Brand New and White Colour. BS-VI Stage complete with all Standard fitments, tools, Accessories as provided by the manufacturer including Seat covers, Perfume, Tissues, Fire extinguishers , hand rub/hand sanitizer etc.	01	Petrol only	1800 KM per month (12 hours per day)	In Rs..... In Words	In Rs..... In Words	In Rs..... In Words

Note:

1. The bidder should quote single rate in the prescribed format for Complete Calendar Month.
2. Bid without EMD of Rs 10,000/- will be out rightly rejected.

I/ We do hereby undertake that all Terms & Conditions of JERC mentioned in this tender document are acceptable to me/ we and I /we shall abide by them.

Signature of Proprietor/Authorised Person for the bidder
Seal of the bidder

N.B. In case of Authorised Signatory, Authorisation letter for the bidder should be attached along with copy of PAN and Aadhaar of the both person.