



**संयुक्त विद्युत विनियामक आयोग**  
(गोवा राज्य और संघ राज्य क्षेत्र)  
**JOINT ELECTRICITY REGULATORY COMMISSION**  
(for State of Goa & Union Territories)

**Notice Inviting Quotation**

F. No. 6/2/2011-JERC / 104 - 1/2

Date: 25/04/2016

**Introduction**

Joint Electricity Regulatory Commission is a statutory body constituted under the Electricity Act, 2003, by Ministry of Power, Government of India to regulate the electricity sector in the State of Goa and Union Territories (Except Delhi). The sanctioned strength of officers and staff is 14 and the Annual Budget of JERC is Rs. 6 Crore only. It does not have any other sub-office

Joint Electricity Regulatory Commission intends to engage the services of a Professional Accountant preferably Chartered Accountant (individual or firm) having experience of 5 years or more. Details and nature & scope of work are as given below:-

**1) Nature and Scope of Work**

**A) Tax related matters**

- i. Providing consultancy for income tax and service tax related matters
- ii. Filing of TDS return of Income tax and Service tax periodically
- iii. Filing of Annual return and Income Tax returns of officers of JERC
- iv. Preparation of TDS certificates of Income tax and Service tax
- v. Preparation of reply of Notices / Query received from Income tax / Service tax Department if any.

**B) Preparation / Audit of Accounts**

- i. Preparation / Audit of Annual Accounts of the Commission in the prescribed form of accounts such as Receipt & Payment Account, Income & Expenditure Account and Balance Sheet etc with schedules.

Further, if any consultancy or advice is required during the year in addition to the above, that shall not be separately charged and will be part of this retainership fee

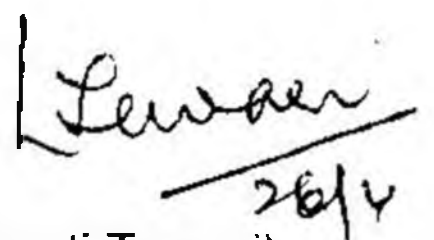
2) Period of Contract:- FY 2016-17 and FY 2017-18

3) Payment Terms:- Payment will be made on quarterly basis

4) EMD:-Rupees 5000/-(Rupees Five Thousand only) shall be payable in the favour of the Secretary, Joint Electricity Regulatory Commission, Gurgaon. The successful bidder shall have to furnish a performance guarantee of the prescribed amount and his EMD shall be returned only after he furnishes a performance guarantee.

Last Date / Time of Receipt	27/05/2016 1500 Hrs
Last Date / Time of Opening	27/05/2016 1530 Hrs

Interested parties are requested to send their quotations to Secretary, JERC on or before 27/05/2016 upto 15:00 Hrs

  
(Keerti Tewari)  
Secretary

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